

UEM PROGRAMME

SIX-MONTHLY REPORTING AND MONITORING GUIDELINE TABLE

NAME OF PROVINCIAL/ NATIONAL DEPARTMENT: National Department of Environmental Affairs and Tourism (in partnership with Gauteng DACE and Sedibeng DM)

DATE: 3 October 2006

REPORTING PERIOD: April 2006 to September 2006

KEY RESULT AREA	KEY ACTIVITIES / OUTPUTS	PERFORMANCE MEASURES		PROGRESS / STATUS	EXPENDITURE	
		TARGET DATE	INDICATOR		Danida UEM Budget	Department Budget
Preliminary	Acceptance of the Business Plan		BP sign-off	Business Plan approved and confirmed by PSC		Staff Time, etc
	Development and finalisation of TOR	July 2006	TOR approved	TOR developed and submitted to DEAT DG for approval (September 2006).		
	Invite proposals	August 2006		Behind schedule		
	Appointment of consultants		Appointment letter			
Development of Status Quo Report	Finalisation of consultants work plan and delivery schedule	September 2006	Statement of works finalised	Behind schedule	R600,000.00	Staff Time, etc
	Literature review	October 2006	Status quo report	Behind schedule		
	Primary data gathering and collation	November – December 2006				
	Mapping of environmental attributes and development pressure zones	December 2006- January 2007				

	Project & Steering committee meetings	Continuous				
	Public participation/review	January – February 2007				
	Final status quo report	February 2007				
Desired State of the Environment	Mapping of environmental zones	April 2007	Desired state map		R300,000.00	Staff Time, etc.
	Public participation					
	Identify conflict areas (environmental zones vs. land development pressures)		Conflict areas highlighted			
Environmental Control Zones	Spatially represent different zones	May 2007	Zonation map		R300,000.00	Staff Time, etc
	Develop decision support guidelines relative to each zone		Guidelines document			
	Consultation with stakeholders		Strategies finalised			
Strategies for different natural resources areas- agriculture, open spaces, sensitive areas etc	Develop relevant strategies as required					
Environmental Management Plan	Identify stakeholder responsibilities and guidelines	June 2007	Plan finalised		R200,000	

Finalisation of EMF	Collate different outputs into an EMF (Map and Report)		EMF document			
	Stakeholder workshop					
	Presentation to HOD and MEC	July 2007	MEC sign-off			
Public participation and project management	Carry-out PPP and project management	August 2007			R100,000	