



UEM PROGRAMME

Wednesday 28th June 2006

DEAT, Pretoria

10h00 – 12h30

Programme Steering



Committee #2

Called by:	DEAT and Royal Danish Embassy
Type of meeting:	Programme Steering Committee
Chairperson:	Ms Joanne Yawitch – DDG EQP DEAT
Minute taker:	Chris Albertyn
Attendees:	Ms Joanne Yawitch; Ms Lize McCourt; Mr Peter Lukey; Ms Ranjini Pillay (DEAT) Ms Tsepiso Mashiloane (Department of Health) Mr Jay Puckree (KZN DAEA) Ms Dipolelo Elford (W Cape DEADP) Ms Soobs Moonsammy (eThekweni Municipality) Mr Lebohang Raliapeng (Ekurhuleni); Ms Flora Makgohloa (Johannesburg); Mr Keith Smith (Cape Town); Ms Dolphin Magagula (Sedibeng District Municipality); Mr Troels Jorgensen; Ms Portia Poulsen (Royal Danish Embassy); Mr Bo Leth-Espensen (International Programme Advisor); Mr Chris Albertyn (Programme Inception Advisor).
Apologies	Ms Zanele Mvusi (DEAT); Ms Sharon Lewis (SACN); Gauteng DACE
Agenda	Notes
1. Welcome, Introductions	Ms Yawitch welcomed all participants to the second UEM PSC meeting, with a special welcome to Mr Bo Leth-Espensen who begins his appointment as International Programme Advisor with this meeting. Ms Yawitch reiterated the oversight role of the PSC and indicated that it was the role of the PSC Secretariat to clear micro-management necessities ahead of PSC meetings. Participants introduced themselves to the meeting.
2. Approval of Agenda	The draft agenda as tabled was accepted.
3. Follow-up on items from 1st PSC meeting • PSC ToR	PSC Terms of Reference: The amended PSC ToR were presented, providing additional detail on the roles and responsibilities of PSC members. Legal status of Provincial UEM Plans and budgets: Letter of clarification received from KZN. Letters from Western Cape and Gauteng not yet received. ACTION: Chris Albertyn to follow up with Gauteng and Western Cape

<ul style="list-style-type: none"> • Legal Status of Provincial UEM plans and budgets • Provincial Treasury concurrence for direct flow of funds to municipalities • Framework for coordination across municipalities • Revision of EMF plans for Sedibeng • August Induction workshop 	<p>Funds transfer to municipalities: Letter from Joanne Yawitch to Provincial Treasuries has been sent. The letter seeks cooperation of Provincial Treasuries in commenting upon request for direct transfer of funds from RDP Fund to Municipal Partners. Cape Town has received support from Western Cape Provincial Treasury. eThekweni and Sedibeng have sent letters to their respective provincial treasuries – response awaited. No record of letters having been sent by Johannesburg and Ekurhuleni.</p> <p>ACTION: <u>Chris Albertyn:</u> To follow-up with National Treasury and municipal partners in completing this process so that National Treasury can approve and effect transfer of funds.</p> <p>Municipal coordination: Chris Albertyn, Sharon Lewis (SACN) and Ossie Asmal (Cape Town) have been in discussion and will introduce ideas for discussion at the August induction workshop.</p> <p>EMF: Lize McCourt tabled the revised DEAT business plan with respect to EMFs and reported back on the meeting between DEAT, Gauteng DACE and Sedibeng. It was agreed that Sedibeng would become a District Pilot example for EMFs and would capture lessons learnt. It was agreed by all three parties that DEAT would lead and coordinate the process with Sedibeng. DEAT would allocate R1million of its UEM budget to the EMF, while Sedibeng would allocate a further R500,000, which would be allocated directly to DEAT. In addition to participating in the process, Gauteng would contribute to the Sedibeng EMF by providing various pieces of baseline information it was obtaining from other studies being conducted.</p> <p>Venue and dates for the induction workshop confirmed. Invitations have been faxed to all partners. Original invitations were handed to PSC members present. Ms Yawitch outlined the purpose of the induction workshop as being about partners getting to know each other, to understand the programme and its processes and opportunities; and to talk creating possibilities for inter-governmental cooperation and joint achievements.</p> <p>ACTION: Bo Leth-Espensen and Chris Albertyn to coordinate the process of developing a programme for the workshop. Bo Leth-Espensen and Ranjini Pillay to work together in coordinating the logistics for the workshop.</p> <p>ADOPTION: The minutes of the first PSC meeting in April 2006 were adopted as a true reflection of the key discussions and decisions.</p>
<p>4. Presentation and discussion of inception report, plans and budgets</p>	<p>Chris Albertyn tabled and presented the already circulated second inception report to the PSC. It was noted that proposed municipal business plans and budgets were in alignment with municipal priorities, and with the thematic focus of the programme documentation. While some budgets were slightly over the indicative amounts allocated, the total fell within overall budget as Sedibeng had requested slightly less than allocated. Following a meeting between Sedibeng, DEAT and Department Minerals and Energy, it was proposed that UEM support for activities around the Base nje magogo campaign would be held off until winter 2007, when a concerted national campaign was planned. Ms Yawitch indicated that the DEAT Indalo Yethu campaign should be contacted as a potential source of leveraging additional assistance and funds for this initiative.</p>
<p>5. Adoption of Tabled reports and proposals</p>	<p>Adoption by the PSC of the municipal plans and proposals as summarised in the Second Inception Report constitutes formal approval and allocation of funding for the year.</p> <p>The following were adopted unanimously by the PSC:</p> <ol style="list-style-type: none"> 1. Inception Report and appendices; 2. The tabled business plans and budgets of Cape Town; Ekurhuleni; Ethekewini;

	<p>Johannesburg and Sedibeng; 3. The revised DEAT business plan concerning EMFs. Proposed: Ms Joanne Yawitch Seconded: Ms Dipolelo Elford and Mr Peter Lukey.</p>
6. Next meeting	A brief PSC meeting will be held immediately before the Induction Workshop on Tuesday 1 st August. PSC members are requested to try and arrive at the Valley Lodge by 11h00.